FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

RQ-2

George Schiavone, Treasurer Vermont Republican Federal Elections Committee P.O. Box 70 Montpelier, VT 05602

MAR - 5 1997

Identification Number:

C00035618

Reference:

30 Day Post-General Report (10/1/96-11/25/96)

Dear Mr. Schinvone:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

- -Your calculations for Line 6(d), Column B appear to be incorrect. FEC calculations disclose this amount(s) to be \$339,920.07. Please provide the corrected total(s) on the Summary Page.
- -Please provide the total(s) for Line 20, Column B of the Detailed Summary Page. Note that changes in your figures may affect your Column B totals on this report and/or on subsequent reports.
- -Line 12 of the Detailed Summary Page of your report discloses a total of \$8,847.30 in transfers from affiliated/other party committees. The sum of the entries itemized on Schedule A, however, indicates the total to be \$8,800.00. Please amend your report to clarify the discrepancy.
- -On Schedule H2, you have failed to check the ratio type box (i.e., NEW, REVISED, SAME AS PREVIOUSLY REPORTED). Please amend your report to correct this omission. 11 CFR §104.10(a)(1)
- -Please clarify all expenditures for "GOTV" and "Voter ID". In addition, if any of the voter registration or get-out-the-vote activities referenced House

VERMONT REPUBLICAN FEDERAL ELECTIONS COMMITTEE PAGE 2

or Senate candidates, they should be allocated accordingly, unless merely incidental to the overall activity. If a portion or all of these expenditures were made on behalf of federal candidates, they should be reported on Schedule B or F for Line 23 or 25 of the Detailed Summary Page, as appropriate.

-Itemized disbursements must include a brief statement or description of why the disbursements were made. Please amend Schedule H4 of your report to clarify the following description(s): in-kind disbursement to the Republican National Committee. Additionally, you failed to report the federal share of this activity as either a transfer-in on Schedule H3 or as a receipt on Schedule A supporting Line 12. For further guidance regarding acceptable purposes of disbursements, please refer to 11 CFR §104.3(b)(3).

-Your report disclosed certain categories of financial activity that have been reflected on the wrong lines of the Detailed Summary Page. Contributions from other political committees, such as Jeffords for Vt Com and Sweetser '96 Committee, should be properly disclosed on a separate Schedule A, supporting Line 11(c) of the Detailed Summary Page. Please refer to the instructions contained on the forms to determine the proper categorization when preparing your next filling.

-Schedule A of your report (pertinent portion(s) attached) discloses a contribution(s) which appears to exceed the limits set forth in the Act. 2 U.S.C. §441a(f) and 11 CFR §110.1(d) preclude a committee from receiving contributions from another political committee or person in excess of \$5,000 per calendar year.

If the contribution(s) in question was incompletely or incorrectly disclosed, you should amend your original report with the clarifying information. If the contribution(s) you received exceeded the limits, you must seek reattribution of the contribution pursuant to 11 CFR §110.1(k), transfer-out the amount in excess of \$5,000 to an account not used to influence federal elections or refund the excessive amount to the donor(s) in accordance with 11 CFR §103.3(b). In the best interest of your committee, all reattributions, transfers-out, and refunds should be made within sixty days of the treasurer's receipt of the contribution(s). In order to protect the donor's

VERMONT REPUBLICAN FEDERAL ELECTIONS COMMITTEE PAGE 3

interests, the Commission recommends that you inform the contributor(s) in writing to provide the donor(s) with the option of granting written authorization for a reattribution or transfer-out to another account or receiving a refund.

Please inform the Commission of your corrective action immediately in writing and provide a photocopy of your check for the transfer-out or refund. In addition, any reattributions should be reported as memo entries on Schedule A of the report covering the period during which the authorization for the reattribution is received. Any transfers-out or refunds should be disclosed on Schedule B supporting Line 22 or 28 of the report during which the transaction was made.

Although the Commission may take further legal action regarding the acceptance of an excessive contribution(s), prompt action by your committee to seek reattribution, transfer-out or refund the excessive amount will be taken into consideration.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

Melissa Hurd

Reports Analyst

Reports Analysis Division

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Any information copied from such Reports and Statements may not be sold or used by any person for the purposes of soliciting contributions or for commercial purposes, other than using the name and address of any political committee to relief contributions from such committee.						
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